

# Results Enquiries, Requests and Appeals

## Information for candidates

If any enquiry about the result of an exam is made, there are 3 possible outcomes:

Your original mark is confirmed as correct, and there is no change to your grade.

Your original mark is raised so that your final grade may be higher than the original grade.

Your original mark is lowered so that your final grade may be lower than the original grade.

In order to proceed with the enquiry or appeal, you must sign the form below. This confirms to the Head of your Centre that you have understood what the outcome may be, and that you give your consent to the enquiry or appeal being made.

## Candidate consent form

Centre Name: .....

Centre Number: ..... Candidate Number: .....

Candidate Name: .....

Details of enquiry (Awarding Body, Qualification level, Subject title, paper / module / unit)

.....

.....

## Service Required (please tick)

Request Original Script  Request Photocopy of Script

Clerical Re- Check  Review of Marking of Externally Assessed Component

Re- Moderation of Coursework

I enclose ..... To pay for the above enquiry/request/appeal

I give my consent to the Head of my Examination Centre to make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me may be lower than, higher than or the same as the grade which was originally awarded for this subject.

Signed: ..... Date: .....