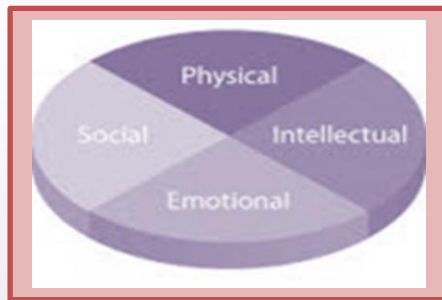


Keywords/ spelling

Development and needs: personal, intellectual, emotional, social, language



Empowerment, value, Respect, confidence, Trust, Equality, Diversity, Reassurance

Self concept, self image, self esteem

Care values and Rights: choice, confidentiality, protection from harm and abuse, equal and fair treatment, consultation

Legislation

Hygiene and safety

Effective communication: verbal, paralanguage, non-verbal, written and specialist. Empathy and active listening

Barriers

Referral: self, professional, third party

Client, Service user, Practitioner, carer

Level 1 Pass:

Work demonstrates some evidence of independence and understanding. Limited research and evaluation skills. States some advantages and disadvantages.

Level 2 Pass:

Work is coherent, complete and demonstrates independence and understanding. Demonstrates research, analytical and evaluative skills.

Exam technique/ general structure for written work

Follow grading criteria and mark band descriptors

Make sure spelling, punctuation and grammar are accurate

Structure answers and write in paragraphs

Use specialist terminology

Use your own words – do not cut and paste from the internet. If you quote from a book or the internet use quotation marks and write the source in brackets afterwards eg “ “

(www.bbc.co.uk)

If you use a book or the internet as a source of information you still need to reference to the source even if you do not quote from it.

Health and Social Care And Early Years



Command words

Analyse:	Look at in detail
Assess:	What is the impact (positive and negative)?
Describe:	Set out characteristics
Discuss:	Present, explain and evaluate (eg for/against an argument)
Evaluate:	What are the positives and negatives followed by a conclusion
Explain:	Set out purposes and reasons, with examples
Identify:	State what it is
Outline:	Set out characteristics (with reasons)
Recommend:	State
Summarise:	Reduce information and concisely state the points/issues
Review:	Absorb the information, give examples and opinion