

Behaviour Policy

Coronavirus Addendum



School Name: Deyes High School

Policy owner: A. Armer

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1. Scope

On 2nd July, the Government announced that it was their plan for all students, in all year groups to return to school full time from the beginning of the autumn term.

This addendum sets out changes and exceptions to our normal behaviour policy in response to the system of controls introduced on the 2nd July and applies until further notice. Students, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and students.

2. Expectations for students in school

Effective infection protection and control

There are important actions that students and their families can take during the coronavirus (COVID-19) outbreak, to help prevent the spread of the virus.

Parents/Carers are asked to ensure they apply these approaches and actions are continued until further notice.

Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or have tested positive in the last 7 days or who have someone in their household who does, do not attend school.

Clean hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.

Ensure good respiratory hygiene. Cough or sneeze into a tissue, disposing of the tissue immediately (the 'catch it, bin it, kill it' approach) and avoid touching your mouth, nose and eyes with hands.

Clean frequently touched surfaces often, using standard products, such as detergents and bleach.

New guidance on attending school

When students are in school, we expect them to follow all of the guidance set out below to keep themselves and the rest of the school community safe. Our staff will help everyone to do this consistently.

We ask parents to read the guidance and ensure that their children follow the new procedures that have been put in place for the safety of everyone at school. This should be read in conjunction with our detailed guidance booklets for parents and students – "Looking Forward to September".

Parents should contact us if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements to support them as they return to school.

Travel to school, arrival and departure

Students are encouraged to avoid using public transport wherever possible.

If public transport is being used, face coverings must be used.

(FACE COVERING LINK)

Face coverings worn on public transport must be removed and disposed of before entering the school.

Parents are asked to encourage students to maintain 2-metre social distancing when travelling to and from school, including if walking to school with friends.

Staggered arrival and departure times have been introduced to support students in maintaining social distancing outside of school and at the school gates. These times are as follows:

	Year 7	Year 8	Year 9	Year 10	Year 11
Arrival at Arrive at gate	08:30am A	08:30am B	08:45am A	08:45am B	09:00am A
Before School 08:30am-08:45am 08:45am-09:00am	Reg/Reading	Reg/Reading	Reg/Reading	Reg/Reading	
Period 1 09:00am-10:00am	Lesson 1				
Period 2 (inc. 15 min break) 10:00am-10:15am 10:15am-11:00am 11:00am-11:15am	Break	Break	Break	Lesson 2	Lesson 2
	Lesson 2	Lesson 2	Lesson 2	Break	Break
	Lesson 3				
Period 4 and Lunch (Staggared) 12:15pm-13:00pm 13:00pm-13:15pm 13:15pm-14:00pm	Lunch	Lunch	Lunch	Lesson 4	Lesson 4
	Lesson 4	Lesson 4	Lesson 4	Lunch	Lunch
	Lesson 5				
After School 15:00pm-15:15pm 15:15pm-15:30pm			Reg/Reading	Reg/Reading	Reg/Reading
	Leaving at	3:00pm	3:00pm	3:15pm	3:15pm

All students are to enter the school site via the main gates (the blue school gates on the left-hand side of the Lydiate building.)

Face Coverings

Face coverings are not compulsory in school. The advice we are following comes from Public Health England:-

“Public Health England does not (based on current evidence) recommend the use of face coverings in schools. This evidence will be kept under review. They are not required in schools as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education.

Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in shops.

If a student decided to wear a face covering in school then the following rules apply:

- The face covering must be one which is made only for the purpose of air filtration, and not as a decoration.
- The face covering must be plain and either white or light blue in colour.
- The face covering must be a disposable and single use covering.
- A new face covering must be used upon entering the school.
- Students should not touch the front of their face covering during use or when removing it.
- Students should wash their hands after removing the face covering and before heading to their classroom.

In School

All students will return to school at the beginning of the autumn term. To reduce the risk of transmission we will operate using distinct groups or 'bubbles' that do not mix. Should a case of Covid 19 be confirmed in school, this will make our actions more efficient. Each year group will be allocated a zone and all students in a year group will remain in this zone for the duration of the school day. All lessons, break and lunchtime will be spent within the zone social spaces. Within this zone, students are still encouraged to keep their distance and asked not to touch staff or other students.

Each zone will be assigned a toilet. Only one student will be allowed in each toilet (room) at any one time. Others will need to wait and queue outside the toilet, along the corridor observing 2-metre social distancing. Only one student will be allowed to go to the toilet at any one time.

Students are reminded to avoid sharing any equipment such as pens, pencils and other stationery. This also includes drinking bottles.

Students are not to cough or spit at or towards any other person.

Movement around school

To travel to or from a designated zone, a one-way system around the school has been designed and is signposted. Students should look for signage that indicates the direction in which they should be moving. This signage includes reminders to everyone that 2-metre social distancing must be maintained on the corridors.

Students will be asked to walk in single file in corridors.

Doors will be wedged open so that no one needs to touch door handles. Students are asked to leave the doors open to help everyone in school to stay safe.

Students should queue calmly and quietly outside classrooms, whilst observing the 2 metre social distancing rule.

Students should enter classrooms carefully, making sure that everyone has enough room to enter safely.

Uniform

Uniform is so important in our school as it creates our sense of identity and demonstrates our excellence in all things. When students return to school in September they are asked to attend in full uniform as set out in the communication to parents and on our website.

We ask that parents and carers pay particular attention to the length of skirts, which should be knee length and footwear, which should be black, plain and formal. Coats should be a dark, plain design and we ask that socks and shoes have no adornments or decoration, such as bows and logos.

Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

If students cannot wear their full uniform, parents should contact the relevant Head of Year to discuss the issues so that we can resolve these amicably.

Attendance

In March when the coronavirus (COVID-19) outbreak was increasing, it was stated that no parent/carer would be penalised or sanctioned for their child's non-attendance at school.

Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.

Missing out on more time in the classroom risks students falling further behind. Those with higher overall attendance achieve more in school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:

- It is a parent or carer's duty to secure that their child attends regularly at school;
- The school has a responsibility to record attendance and follow up absence;
- Sanction for non-attendance may be imposed if issues cannot be resolved within an appropriate timeframe. These may include fixed-penalty notices.

Students who are shielding or self-isolating

We recognise that a small number of students may still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)

It must be noted though, that shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of students who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. If any parent is unsure about the advice related to their child we ask that they contact us and read the [current advice on shielding](#).

If rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below).

Some students no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school (usually

at their next planned clinical appointment). You can find more advice from the Royal College of Paediatrics and Child Health at [COVID-19 - 'shielding' guidance for children and young people](#).

Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, we expect them to access remote education online, using our guidance, and we will support them in doing so.

Where children are not able to attend school as parents are following clinical and/or public health advice, absence will not be penalised.

Students and families who are anxious about returning to school

We recognise that there may be concerns from students, parents and households who may be reluctant or anxious about returning. In these cases, parents/carers should contact the respective Head of year in order for the right support to be in place to address this through reassurance, information and other tailored approaches.

Response to anyone displaying symptoms of COVID-19

If a pupil displays symptoms on the government's published list for COVID-19 (a new, continuous cough or a high temperature, or a loss of, or change in, the normal sense of taste or smell (anosmia) whilst at home or before travelling to school, they should not attend school.

If a pupil displays any of these symptoms during the school day, they should tell an adult. They will be isolated on site until contact can be made with home and arrangements made for them to go home. The room in which the pupil is isolated in, will be disinfected immediately after they leave.

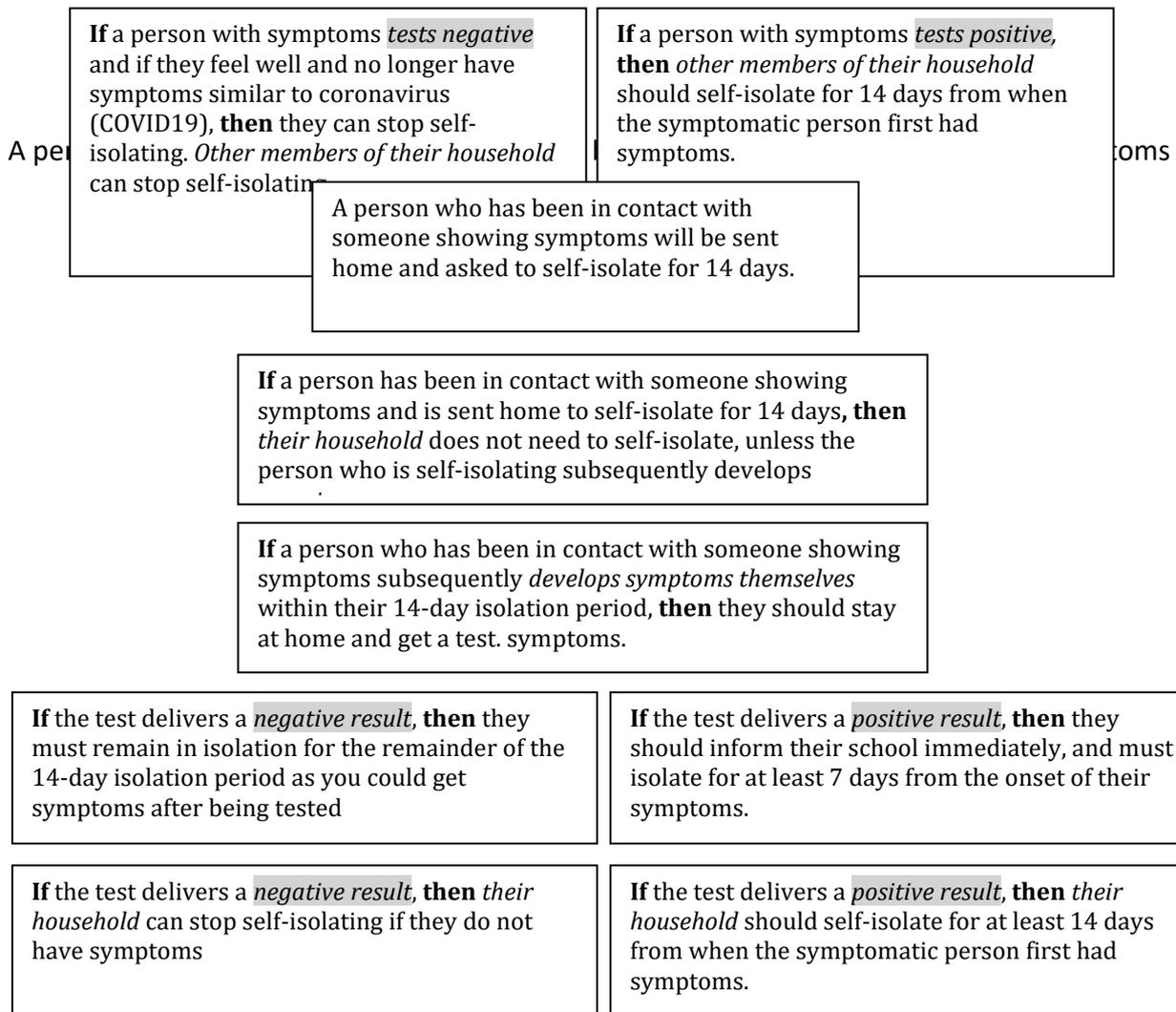
Any students who display symptoms are to remain at home and follow the government guidance: [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID 19\) infection](#)

For ease of reference, all students with symptoms or who have been in contact with students with symptoms, follow the guidance below.

A person with symptoms

If a person becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), **then** they must be sent home, arrange a test and self-isolate for at least 7 days

If a person becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), **then** other members of their household should self-isolate for 14 days from when the symptomatic person first had symptoms.



NHS track and trace process

Parents/carers will need to be willing to:

- book a test if their child displays symptoms. Students must not come into the school if they have symptoms, and will be sent home to self-isolate if they develop them in school.
- provide details of anyone their child has been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- ensure students self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet.

Behaviour expectations

Deyes High School prides itself on good behaviour. Our expectations are high. We have clear guidelines, policy and an ethos which fosters discipline and mutual respect between students, and between staff and students.

Now more than ever we all need to show respect for our school community through our actions and behaviour. Therefore, the normal expectations for good behaviour still apply:

Attend school on time

Enter and leave school using the allocated entrances and exits

Wear full and accurate school uniform

Have all appropriate equipment, making sure it is placed on the desk, ready to learn, at the beginning of the lesson

Move around in the designated zone calmly, adhering to the 2 metre social distancing rule

Line up for lessons quietly and in single file

Enter classrooms quietly, moving straight to their own seat

Raise their hand for all questions

Refrain from shouting out

Treat everyone with respect and courtesy

Listen to and engage fully with the lesson

Pack equipment away quickly and quietly

If any student is struggling to reintegrate and settle into learning, we will work with them so that everyone's learning time is maximised. Time will be dedicated to explaining to students what they can and cannot do under the new ways of working in school. Expected behaviour will be explicitly taught to both staff and students.

If circumstances arise, teachers do still have statutory authority to discipline students whose behaviour is unacceptable, who break the school rules or who fail to follow a reasonable instruction (Section 90 and 91 of the Education and Inspections Act 2006).

Sanctions for not following rules

Students will need to understand what was previously classed as a minor behaviour misdemeanour, might now be more serious and will be sanctioned appropriately.

If students fail to follow any school rules, whether in the behaviour policy or in the addendum, we will consider the reasons for this action, to determine whether it was accidental or purposeful and then apply the most appropriate sanction from the following:

Verbal reminder

Verbal warning

Removal to the faculty 'buddy' classroom

Sanction from HoD of HoY which may be a period of isolation or detention

Parental meeting/contact via phone call/email/text

Internal exclusion

Fixed term exclusion

Permanent exclusion. The normal arrangements and procedures that must follow a decision to exclude on disciplinary grounds are described in the 2017 statutory guidance 'Exclusion from maintained schools, academies and pupil referral units in England'.

In addition, the latest advice to be regarded during the coronavirus outbreak can be found here:

<https://www.gov.uk/government/publications/school-exclusion/changes-to-the-school-exclusion-process-during-the-coronavirus-outbreak>

If poor behaviour is identified, sanctions will be implemented consistently and fairly in line with the behaviour policy. At this time, the normal sanctions of detentions and internal isolation/exclusion will only be used if safe for all parties.

Any student caught deliberately acting maliciously in relation to social distancing measures put in place by the school, also coughing, spitting and restrictions on teaching zones will be sent home immediately, to work remotely. A Fixed Term Exclusion can also be used if students are verbally abusive towards staff, physically violent or present a significant danger to themselves or others (running around the school and refusing to follow any instruction set by staff, being one potential example.)

A parental discussion will be arranged before a return to school is agreed. If during the reintegration discussion, the school is not convinced that the pupil is willing to follow the new health and safety rules in place at the school then they will be asked to leave the school and work from home (on the remote learning that has been set) until further notice.

Instructions on specific inappropriate behaviour (spitting, coughing directly and intentionally at a teacher or child)

We are obviously not expecting to see this type of behaviour, but in the unfortunate event that we do, this must be reported immediately to the relevant SLT lead / duty officer who will act immediately by removing the child to an isolated place and contacting parents with the intention of the child returning home whilst the situation is assessed. The behaviour policy would then apply.

If there is any contact with another person's saliva, the following guidelines published by the NHS must be followed:

1. Wash the saliva off your skin with soap and lots of running water.
2. Wash the saliva/ blood out of your eyes, nose, mouth with lots of cold water. Spit the water out after washing your mouth.
3. If you wear contact lenses, rinse before and after taking them out.
4. Any tissues containing saliva or blood must be disposed of in the clinical waste bins (yellow bins found in the designated first aid/ medical area)

If you think you are at risk of infection seek medical advice from:

1. Your GP
2. Accident & Emergency provision at your nearest hospital.

All such incidents should be recorded in full in the accident book and in the student's behaviour log.

3. Expectations for students at home

Remote learning

If students are not in school, we expect them to follow the expectations set out below.

- Complete work to the deadline set by teachers.
- Seek help if they need it, from teachers or teaching assistants.
- Alert teachers if they're not able to complete work.
- Use proper online conduct: appropriate background, dress, language and conduct.

Parents should contact the School if they think their child might not be able to comply with some or all of the expectations, so we can consider alternative arrangements with them.

Online Behaviour

When learning online students are reminded of the need to be kind and respectful to each other and to staff. We ask that students remember at all times that they are teachers and that teachers are not "friends" or peers so they should not contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online, will be taken very seriously and could result in a referral to the police. This is also the case of for any online bullying towards other students or peer-on-peer abuse that is disclosed to the school during this time.

Students should be aware of the following when they are learning online:-

- Students' behaviour and comments should be exemplary, reflecting how they would behave in a lesson.
- Students should address teachers and refer to peers as they would do in a classroom setting.
- Students must not take screenshots, record lessons or engage in private chats during online lessons.

Dealing with problems

If there are any problems with students adhering to expectations around remote learning, including if they don't engage with the remote learning set for them, we will make contact with the family in order to discuss any barriers to learning which can be removed.

We recognise the challenging times faced by all and will work with families to ensure the most appropriate solution for everyone.

4. Monitoring arrangements

We will review this policy as guidance from the Lydiate Learning Trust and the Department for Education is updated, and as a minimum every 3 to 4 weeks by Andrea Armer, Assistant Headteacher for Behaviour and Attitudes. At every review, it will be approved by the Chair of Governors.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection and Safeguarding Policy
- Acceptable Usage Policy