



DEYES
HIGH
SCHOOL

LYDIATE
LEARNING TRUST

Meeting	Deyes - Academy Governance Committee
Date & Time	Tuesday 4 th October 2022 - 5.30pm – 7.30pm - on TEAMS

To be clerked by – Diana Brown, Governance Professional (GP)

Also present - Deborah Moss, Senior Governance Professional (SGP)

Agenda

No	Description	Lead	Timing
1	Welcome and apologies for absence <ul style="list-style-type: none">• Welcome to Diana Brown - new Governance Professional.• Welcome to Ann Stahler and Wendy Jack newly Board Appointed, Co-opted Governors.	SGP	5.30 - 5.50
2	Board Appointed Chair <ul style="list-style-type: none">- Update Confirmation of Vice Chair <ul style="list-style-type: none">• Alex Widdeson	SGP	
3	Confirmation of Terms of Reference for AGC <ul style="list-style-type: none">• Agreed by LLT Board available on Governor Hub – for any comments or questions	SGP	
4	Reminder <ul style="list-style-type: none">• Code of Conduct• Communication Policy Both on Governor Hub	SGP	

5	<p>The Governance Plan & Meeting Schedule</p> <ul style="list-style-type: none"> • Regular meetings between Chair and Head Teacher • Preparing agendas • Timing of Papers • Apologies • Updating diaries at start of the year and particularly when changes are notified. 	SGP	
6	<p>Scheme of Delegation</p> <ul style="list-style-type: none"> • Reminder of importance • Available on Governor Hub in 'Resources' 		
7	<p>Governance Handbook & other Key Resources</p> <ul style="list-style-type: none"> • Governor Hub • The Key • The NGA website • Learning Link (e learning resources) • Training Log on GH 		
8	<p>Confirmation of Linked Governors</p> <p>Document available on Governor Hub</p> <ul style="list-style-type: none"> - For discussion and agreement of any changes 	SGP	
9	<p>Confirmation of HT Performance Review Panel</p> <ul style="list-style-type: none"> • Alex Widdeson • Adrian Jackson • TBA <p>Notification of Board Rep to be on each HT's Annual Performance Review panel.</p> <p>Deyes - Graham Hewer</p> <p>CSSA - Hooshang Rahmani</p> <p>Confirmation of Trust Pay Committee approach</p>	SGP	

10	<p>Reminder –</p> <p>General Conduct</p> <ul style="list-style-type: none"> - Director/Governors Code of Conduct - Communications Policy <p>Available on Governor Hub</p>	SGP	
11	<p>Declarations</p> <p>Declaration of any Personal or Business Interests for the Governor role. - <u>Declaration to be completed on Governor Hub by the end of this week, if not already refreshed.</u></p> <ul style="list-style-type: none"> - Additional declarations relating to KCSIE and other key reference materials to also be re-confirmed <p>Check for any declarations for the other items detailed for this meeting.</p>	Chair	5.50 - 5.55
12	<p>Review and acceptance of the minutes of the previous meeting</p>	Chair	5.55 - 6.00
13	<p>Update on any significant matters or actions arising from those minutes.</p>	Chair	6.00 - 6.05
14	<p>Overview of Exam Performance & Response Plan</p>	Vickie Beaney	6.05 - 6.15
15	<p>New Intake Profile for Y7 and Y12 for 2022-23</p>	Vickie Beaney	6.15 - 6.20
16	<p>Agree Faculty Reporting Schedule & Process/Format</p>	Erika Greenslade	6.20 - 6.35

17	Updates to School Improvement Plan <ul style="list-style-type: none"> To note and for questions 	Vickie Beaney	6.35 - 6.45
18	Detailed update on Top 3 Risks to the Academy	Vickie Beaney	6.45 - 6.50
19	Trips Schedule & Risk Assessment Process	Vickie Beaney	6.50 - 7.00
20	Policies for Review/Ratification <ul style="list-style-type: none"> Child Protection & Safeguarding Behaviour for Learning Attendance Sex & Relationship Education SEND Behaviour for Learning Most Able (Draft) 	Vickie Beaney	7.00 - 7.10
21	Safeguarding Refresher/Update	Vickie Beaney	7.10 - 7.30
22	Date and Time of Next Meeting Tuesday 8 th November 22 from 5.00pm – 7.00pm at Deyes	SGP	