

Enquires/Appeals/Requests

How do I make an enquiry/appeal/request?

- If your grade is within 3 UMS points of the next grade boundary up, you will automatically be entered for a review, as long as you have signed the permission slip sent out with your exam timetable, and the form when the examination results were collected. The school will cover the cost of this review of marking in this case. The school will inform you if your grade changes.
- If you are not within 3 UMS points of the next grade boundary up, or need an urgent request, you must apply through the school, using the form provided, and pay for the service you request.

What can I ask for?

- **The Original Script to be returned**
This service is not available for oral exams, audio/DVD's and coursework
Once an original script has been returned, you cannot then ask for a remark
- **A Photocopy of the script**
This service is for AS/A2 students only, and cannot be used in conjunction with a priority remark service
- **Clerical re-check**
- **Priority Review of marking of an externally assessed component**
For AS/A2 students with a Higher Education placement pending only.
- **Review of marking of an externally assessed component**

These services apply to all GCSE and GCE awarding bodies and have been endorsed by QCA

What can happen if I apply for a review of marking

1. Your original mark is confirmed as correct, No change

OR

2. Your original mark is raised, so your final grade may be higher than your original grade

OR

3. Your original mark is lowered, so your final grade may be lower than your original grade

Summary of key dates of January/February 2023 Examinations.

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|------------------------------|---|
| 16th March | Issue of Results January Series CAMTECH/CAMNAT |
| 23rd March | Issue of Results January Series BTEC |
| 19th April | Issue of Results February Series |
| 31st March | (January series) Last date for the school to receive requests for reviews of marking. last date for school to receive requests for original scripts |
| 25th April | (February series) Last date for the school to receive requests for reviews of marking. last date for school to receive requests for original scripts |

Schedule of fees

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|---|-----------|
| Original Scripts (AQA/OCR/WJEC) | £12 |
| Original Scripts (EDEXCEL) | NO CHARGE |
| Clerical re-check (AQA/WJEC/ EDEXCEL) | £11.50 |
| Clerical re-check (OCR) | NO CHARGE |
| Priority Review of marking (A level only) (AQA/EDEXCEL/WJEC) | £60 |
| (OCR) | £65 |
| Review of Marking GCSE (AQA/EDEXCEL/WJEC) | £50 |
| (OCR) | £55 |
| Review of Marking A Level AQA/EDEXCEL/WJEC | £55 |
| OCR | £60 |

Explanation of Results

| | |
|-----------|---|
| Q | =(pending) it was not possible to issue a result at this time |
| X | =the candidate was absent from the examination |
| # | =the candidate was absent from part of the examination |
| No result | =a result has not been issued |



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Enquiries/Appeals/
Requests

Information Booklet

January/February

2023